

## Chief Executive

World Vision Ireland was established as a registered Irish charity in 1983. World Vision Ireland's primary objective is to support our field operations, both in terms of our core long-term development programmes and humanitarian & emergency relief. We do this by raising private, institutional and Governmental funds, by informing the Irish public about humanitarian issues as witnessed first-hand by World Vision in the field, and by influencing Irish Governmental policy in the areas of long-term development and emergency relief. World Vision Ireland is a member of the World Vision International partnership, which is both the largest emergency relief and Child Sponsorship agency in the world.

### **Key Responsibilities**

- ✓ Provide general oversight of all World Vision Ireland activities – management of day-to-day operations and ensures the organisation operates effectively and efficiently
- ✓ Specifies accountabilities for management personnel and evaluates personnel regularly
- ✓ Support management in reaching departmental goals to ensure financing is available to support short and long term goals
- ✓ Monitor the progress of the organisation and increase grant and voluntary income
- ✓ Act as an advocate with key governmental agencies, other NGOs, donors and supporters for issues relevant to World Vision
- ✓ Work with colleagues within the World Vision partnership and represent World Vision Ireland at a senior level and in particular collaborate closely with other European World Vision offices
- ✓ Assist in the evolution and the implementation of Board policies
- ✓ Work with the Board Chair to enable the Board to fulfil its governance functions
- ✓ Development, implementation and review of organisation strategy
- ✓ Oversee the fiscal activities of the organisation including budgeting, reporting and audit
- ✓ Ensures the filing of all legal and regulatory documents and monitors compliance with relevant Irish and European laws and regulations
- ✓ Serve as Chief Spokesperson for World Vision Ireland

### **Requirements**

- ✓ Proven experience as a CEO or in another senior managerial position
- ✓ Analytical abilities and problem solving skills
- ✓ Excellent communication skills with an ability to liaise with people at all levels – government partners, donors communities and staff with diplomacy and tact
- ✓ Good public speaking skills
- ✓ Familiarity with diverse organisation functions such as marketing, PR, finance, HR etc.
- ✓ Agility and capability to manage a team in a hybrid working environment
- ✓ Experience or knowledge of international development is desirable
- ✓ Fluent English – both written and verbal
- ✓ In-depth knowledge of governance and general management best practices

### **Skills and Personal Qualities**

- ✓ Alignment with World Vision's core values and mission
- ✓ Ability to work in a facilitative, participatory and collaborative manner
- ✓ Competitive, imaginative, influential
- ✓ Ability to multi-task with flexibility in day to day activities and working hours
- ✓ Willingness to travel

### **Contract Details**

Job Location:	Rathmines, Dublin (with overseas travel). Remote working is suitable for this role with the requirement for being onsite to meet business requirements.
Starting Date:	TBC
Contract Length:	Full-time (Six months probationary period applies on initial appointment)
Contract Type:	Full-time contract
Hours:	9.00am-5.30pm Mon-Thurs, 9.00am- 4.30pm Friday (36.5 hours)
Salary:	Salary will be commensurate with experience.
Reporting To:	Board of Directors

### **Safeguarding**

Safeguarding children and vulnerable adults our client serves is foundational to all their activities and programmes. Central to everything they do is their commitment to first do no harm to children or adult beneficiaries, to respect the rights of all beneficiaries, and to uphold the best interests of children as a primary consideration in all actions and decisions. Our client has

specific policies on this commitment which outlines the expected behaviour and the responsibility of all staff, consultants and other affiliates.

Any candidate offered a job with our client will be required to sign and abide by their Child & Adult Safeguarding Policy and Behaviour Protocols. All successful candidates will be subject to detailed reference checks and some roles may require police background checks.

Please note, background checks and detailed consideration of references coupled with mandatory Garda Vetting will be undertaken.

Applicants must be authorised to work lawfully within the EU. We will not sponsor applicants for work visas. The above job description only serves as a guide for the position available. World Vision Ireland reserves the right to change this in accordance with the needs of the organisation.

***World Vision Ireland is an Equal Opportunities Employer.***

[Click here to apply](#)

**Closing Date = Wednesday 6<sup>th</sup> October 2021 at 5pm.**